

Job Posting

Harris County Emergency Services District #13

11900 Cypress N. Houston
Cypress, Texas 77429
(281) 894-0151 Fax (281) 894-4828

Position: District Chief, 2 positions

Status: Full-time

Salary: Starting \$70,000/yr. DOQ, non-exempt

Shifts: 48/96 (after 1 week orientation)

Closing Date for Application: Wednesday January 27th, 2016 at 5:00pm

Minimum Qualifications:

- 7+ years fire service experience
- TCFP Intermediate Structural Firefighter Certification, able to obtain Advanced within 1 year of employment
- TCFP Fire Officer 1 Certification, must obtain Fire Officer II within 1 year of employment
- TCFP Instructor 1 Certification, must obtain Fire Instructor II within 1 year of employment
- TCFP Incident Safety Officer Certification, or able to obtain within 1 year of employment
- TDSHS Emergency Medical Technician-Basic (EMT-B) Certification
- Blue Card Incident Command Certified, or obtain within 6 months of employment
- Courage to be Safe certificate
- NIMS 100, 200, 700, 800 certificates, obtain NIMS 300 within 1 year of employment
- Valid Texas drivers' license Class B (Firefighter Exempt), or permit and obtain license within 30 days of employment
- Driving record that currently meets departmental driving guidelines.
- Must permanently reside within 100 mile radius from the intersection of Grant Road and Jones Road, or relocate in that limit within 1 year of employment

Preferred Qualifications:

- TCFP Advanced or Master Structural Firefighter Certification
- TDSHS EMT-Intermediate or EMT-Paramedic
- TCFP Instructor II or III Certification
- TCFP Fire Officer II, III or IV Certification
- TCFP Driver/Operator-Pumper Certification
- TCFP Fire Investigator Certification
- TCFP Fire Inspector Certification

- Current employment or membership with a career, combination or volunteer fire department
- College Education: Associates' or Bachelor's degree in Fire Science or related field
- Blue Card Incident Command Certification

Required Skills:

- Knowledge of current certification requirements for firefighter personnel
- Able to communicate effectively, both verbal and written, in English
- Thorough knowledge and proficiency in computers, MS Office, automated fire reports software and be able to communicate effectively using the same
- Strong team building, leadership, and interpersonal skills
- Able to work well without supervision
- Able to handle sudden changing work conditions and assignments
- Working knowledge of emergency operations management and emergency tactics
- Ability to pass Departmental Physical and Respiratory Protection medical examinations

Work Location & Conditions:

The majority of administrative duties will be in the office. Adverse or potentially hazardous environments will be routinely present during training exercises and/or emergency response operations. Moderate to heavy lifting, with protective clothing and SCBA, will be required. To apply: submit application and resume no later than the deadline listed. The resume must document qualifications listed above, a minimum of 10 years employment history with contact information and three work related references.

To obtain an application, contact: Harris County ESD 13
11900 Cypress North Houston
Cypress, TX 77429
281-894-0151 office phone
HR@ccvfd.com

Hiring Process:

- Applications will be reviewed and those applicants meeting the required qualifications will be sent written exam invitations no later than January 30th.
- Written exams will be scheduled for February 4th or 5th, rsvp by 2/1/16
- The written exam will consist of 50% NFPA 1021 Fire Officer 1 material, 15% NFPA 1041 Fire Instructor 1 material, 15% incident command material and 20% NFPA 1001 Firefighter material.
 - Books for study are Fire Officer Principles and Practices, 3rd Edition Jones and Bartlett; Fire Instructor Principles and Practices, 2nd Edition Jones and Bartlett; Handbook for Firefighter I and II, Fire Engineering; FEMA/NIMS Course Work.
- Candidates passing the written exam will be invited to an interview panel TBA

Benefits:

- TCDRS Retirement, 7% employee contributions, 2:1 employer match, 5 year vesting, 20 year any age *or* age plus years=75 retirement eligibility.
- TML IEBP Health Insurance, 100% employee coverage, 80% dependent coverage
- TML employee Life and ADD covered 100%
 - Vision, Dental and optional Life coverage available at employee expense
- AFLAC available, first \$100 paid by ESD, employee selects plans and coverage
- TASC Flex Spending account available
- Certification pay up to \$250 month; vacation and sick time with step increases